Dear Parent/Guardian

At certain times throughout the year, our students may have the opportunity to be photographed and/or videoed for our school publications, such as the school’s newsletter or website, or to promote the school in local newspapers.

The Catholic Education Office Melbourne (CEOM) and the Catholic Education Commission of Victoria Ltd (CECV) may also require student photographs and/or video in print and online promotional and educational materials.

Permission is required for a student’s photograph and/or video to be used for the above purposes. Please complete the Permission form below and return to the school as soon as possible.

Thank you for your continued support.

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STUDENT’S NAME: ___________________________________ CLASS: __________________________

• I give permission for my child’s photo and name in print and/or video to be published in school publications, such as the school’s newsletter or website, or to promote the school in local newspapers.

• I give permission for a photograph of my child to be used without acknowledgment, remuneration or compensation in publications (print, websites, DVDs, CD ROMs) and/or presentations of the Catholic Education Office Melbourne (CEOM) and the Catholic Education Commission of Victoria Ltd (CECV).

Licensed under NEALS
The photograph and/or video may appear in material which will be available to schools and education departments around Australia under the National Educational Access Licence for Schools (NEALS), which is a licence between education departments of the various states and territories, allowing schools to use licensed material wholly and freely for educational purposes.

• I authorise the CEOM/CECV to use the photograph and/or video in material available free of charge to schools and education departments around Australia for the CEOM/CECV’s promotional and educational purposes.

• I understand and agree that if I wish to withdraw this authorisation, it is my responsibility to notify the school.

Name of Parent / Guardian (please circle )

____________________________________________________

Signed: Parent/Guardian __________________________ Date: __________

Any personal information will be stored, used and disclosed in accordance with the requirements of the Privacy Act 1988 (Cwlth).