Term 4, Week 5

Thursday 3rd November 2016

Now on Friday
4th November

**St Joseph’s Fete**

4PM - 9PM

ST JOSEPH’S PRIMARY SCHOOL
STATION ST CHELSEA

RIDES MUSIC TRASH&TREASURE
PLANTS ANIMAL FARM WOODFIRE
PIZZA FOOD LAKES RAFFLE PRIZES

Go to https://trybooking.com/NCGIA
to pre-purchase wristbands/individual tickets

Thank you for your support to build a new playground!

FROM THE PRINCIPAL

Dear Families,

School will finish at 1pm on tomorrow. With this newsletter we have attached a copy of the finalised rosters for tomorrow’s fete.

Tonight we have our Prep 2017 information night. It seems to come around very quickly. Preparations for 2017 are rolling along and once again if any families or children are not returning in 2017 please let us know as we have a waitlist of students across most year levels.

**Mission Action Day**
Next Wednesday 9th November the Yr 5/6 students will be holding their annual Mission Action Day to raise funds for the less fortunate (to be decided by the Yr 5/6 students). There will be food stalls, games and activities for all the children to enjoy during their extended recess break. Students can bring up to $10 to spend on the day. Please label their wallets/purses etc.
Child Safety Policy–Standard 2
At St Joseph’s Primary School we take the care, safety and wellbeing of children and young people as a central responsibility of our school. We are committed to the Victorian Child Safe Standards as set out in Ministerial Order 870, released early this year. All children deserve, as a fundamental right, safety and protection from all forms of abuse and neglect. St Joseph’s has a zero tolerance for child abuse and all adults in a school have a responsibility and care for children and young people to proactively promote their wellbeing and to protect them from any kind of harm or abuse.

As a school we have used CECV policy guide, VRQA (Victorian Registration and Qualification Authority) advice to prepare drafts of Child Safety Policy and Child Safety Code of Conduct as well as volunteer requirements. This is a process we are working through as schools are the first organisation to implement the new Ministerial Order.

Over the next few weeks I will publish the Standards as part of the newsletter for any feedback. The Education Board has ratified the Child Safety Policy and we will continue to implement practices and systems to ensure all school staff (employees, parents, volunteers, contractors and clergy) are kept well informed. Please read and forward feedback to principal@sjchelsea.catholic.edu.au

Today I have attached:

Standard Two – Child Safety Policy

Introduction
St Joseph’s Primary School is committed to providing a safe environment for all students and young people and takes active steps to protect them against abuse. To achieve this the school has developed and actively enforces Child Safety Strategies to ensure that any person involved in ‘child connected work’ is aware of their obligations & responsibilities for ensuring the safety of all children under their care.

In accordance with requirements of the Victorian Government’s Ministerial Order No 870, St Joseph’s Primary School maintains a culture of ‘no tolerance’ to child abuse and to support this has established minimum Child Safety Standards.

Purpose
The purpose of this policy is to demonstrate St Joseph’s Primary School’s commitment to ensuring Child Safety and to illustrate the measures implemented by the school to maintain a safe education environment, as well as processes for responding to suspected abuse.

Scope
This policy & associated procedures apply to all staff members (teaching & non-teaching), clergy, casual relief staff, volunteers, and contractors engaged by the school.

Commitment to Child Safety
All students & young people attending St Joseph’s Primary School have the right to feel safe. The school affirms its commitment to child safety by adopting a ‘zero tolerance’ to child abuse and by actively implementing and managing strategies to help protect children from harm.

Initiatives undertaken to ensure the safety of students and young people at St Joseph’s Primary School include the following:

» An annual assessment of the effectiveness of its Child Safety Management Strategies to identify areas for improvement.

» A Code of Conduct defining workplace expectations including professional boundaries, ethical behaviours and acceptable & unacceptable relationships.

» Processes for the recruitment, support, training & supervision of staff members, clergy, casual relief staff, volunteers, and contractors who participate in ‘Child Connected Work’.

» Procedures for responding to and reporting suspected Child Abuse.

» Inclusion & empowerment of all students & young people in the establishment of Child Safety strategies.
A commitment that promotes safety of Indigenous children, children with disabilities and those from culturally and/or linguistically diverse backgrounds.

St Joseph’s Primary School maintains policies, procedures and strategies to create a child safe environment in the following areas.

Risk Management
St Joseph’s Primary School recognises the importance of minimising the potential of Child Abuse or harm and uses this process to inform our policies, procedures and activity planning. In addition to general Occupational Health & Safety risks the school proactively manages risk via a formal assessment process.

Code of Conduct
St Joseph’s Primary School enforces a Code of Conduct for all staff members, clergy, casual relief teachers, volunteers, and contractors that clearly defines workplace expectations including professional boundaries, ethical behaviours and acceptable & unacceptable relationships.

This Code of Conduct aims to provide guidance and support to individuals so that they feel valued, respected and fairly treated. It is provided to any person engaged in ‘Child Connected Work’ and is available on the school website & in the Employee Handbook.

Recruitment, Support, Training & Supervision
St Joseph’s Primary School adopts Administrative & Human Resource practices to ensure its screening, recruitment & performance management processes identify and engage the most suitable candidates for positions available at the school. Recruitment and screening processes, as well as Police and Working With Children’s Checks are minimum requirements for those engaged in ‘Child Connected Work’.

Staff Members are provided with regular development opportunities, support, supervision & training to assist with addressing child safety matters.

Responding to and Reporting Child Safety Concerns or Abuse
St Joseph’s Primary School has appointed a Child Safety Officer (TBD) with specific responsibilities for responding to reports or complaints made by any member of the school community relating to child safety concerns or abuse. The school’s Child Safety Officer works closely with members of the leadership team, staff members, clergy, casual relief teachers, volunteers, contractors, students and the parent community to ensure Child Safety Standards are maintained and all child safety complaints, suspected abuse, disclosures or breaches of the Child Safety Code of Conduct are immediately addressed.

Where staff members have significant concerns for the wellbeing of a student or young person they are mandated by law to report their concerns immediately to the Principal, Child Safety Officer or a Members of the Leadership Team before contacting DHHS Child Protection. Staff members will be supported through all aspects of the reporting process.

The school’s reporting & complaints procedure is located on the school website.

Inclusion & empowerment of all students & young people
St Joseph’s Primary School works with students to ensure that they are empowered to understand their rights, recognise what abuse is and encourage them to speak up when they feel uncomfortable or afraid. Staff members actively encourages students & young people to express their views on matters that directly affect them. The school educates students and young people on strategies they can adopt if they feel unsafe.
Valuing Diversity
St Joseph’s Primary School values diversity and does not tolerate discriminatory practices. To achieve this the school:

» Promotes the cultural safety, participation and empowerment of Indigenous children and their families.
» Promotes the cultural safety, participation and empowerment of children from cultural and/or linguistically different backgrounds.
» Welcome children with disabilities and their families and actively promotes their participation.
» Seek to employ staff members from a culturally diverse background.

Review of this Policy
St Joseph’s Primary School reviews its Child Safety Code of Conduct every three years more frequently in the event of a complaint or when there has been a change to the work environment or work arrangements that may impact on the protection of children.

Regards
Gavan O’Donnell
Principal.

Wrist bands/ticket sales – If you have ordered tickets/bands these will be given to your child tomorrow morning.

Cakes – Please bring cakes/slices to the Discovery Centre in the morning. Don’t forget to attach the list of ingredients to the outside of the plastic.

Marquees and eskies – We still require the use of Marquees and eskies (clearly labelled) to borrow on the night. Please forward these to the Discovery Centre on the morning of the fete. They will be available for collection from the Discovery Centre on Monday 7th November.

Raffle tickets – These are required back today.

Raffle tickets

1st Prize $500 cash
2nd Prize Apple iWatch
3rd Prize Apple iPad mini 2
4th Prize 1 night accommodation at Portsea Village Resort (conditions apply)

Tickets are $2.00 each or 3 for $5.00. Each family will receive 4 books to sell to family and friends. Please return all tickets (sold or unsold) by Thursday 3rd November. The raffle will be drawn at the fete on Friday 4th November. Thank you for your support.

School Fees
All 2016 fees were due last term. We would appreciate it if families could attend to this urgently if you have not already done so. Fee schedules, Parish Development levy and child levies for next year have been distributed today through your child’s class and is also attached to today’s newsletter.

Chickens
Our chickens will be replaced soon. If anyone would like a chicken to take home please contact the office and we will arrange this. They are getting old and not laying as regularly but we still get some eggs.

Library Overdues
In the next few weeks, the library will be sending home overdue notices. Please help your children to find and return any overdue books. Some of the books on your child’s list may be at school in a book box used for class reading time. Some books may have been returned but not properly scanned back in. If you think this has happened please let Mandy know or leave a message at the office. Please do not worry about books you can’t find. THEY ALWAYS TURN UP SOMEWHERE!
Some of our students enjoyed their Ballarat experience with their Calisthenics Team.
Term Dates 2017
Term 1  Wednesday  1st February – Friday 31st March
Term 2  Tuesday  18th April – Friday 30th June
Term 3  Monday  17th July – Friday 22nd September
Term 4  Monday  9th October – Wednesday 20th December

IMPORTANT DATES

- Thursday 3rd November  Prep 2017 Information Night at 7pm
- Friday 4th November  Yr 5/6 summer sports vs Aspendale Gardens, Prep excursion to Museum with a 3.15pm return. Please collect your Prep child from Argyle Street entry only.
- Monday 7th November  Yr 1 – 6 SCHOOL FINISHES 1PM   FETE 4-9PM
- Tuesday 8th November  2pm Prep 2017 Numeracy session (Parents & Child)
- Wednesday 9th November  9.15am Prep – Yr 2 Mass
- Friday 11th November  Yr 5/6 Mission Action Day
- Tuesday 15th November  Remembrance Day, Yr 5/6 summer sports vs Bonbeach, No Assembly
- Wednesday 16th November  9.15am Mass Yr 3/4
- Monday 21st November  2pm Prep 2017 Literacy session (Parents & Child)
- Tuesday 22nd November  School closure
- Wednesday 23rd November  12 noon – 1.00pm Prep 2017 Meet your teacher
- Friday 25th November  Yr 1/2 excursion to Taskworks
- Sunday 27th November  2.30pm assembly Yr 1/2, working bee 4.30-6.30pm
- Sunday 3rd December  5pm Christmas Paraliturgy in the Church followed by a BBQ
- Monday 4th December  Prep – Yr 4 Swimming
- Tuesday 5th December  9.15am Mass Yr 5/6, 7pm PEB
- Monday 6th December  Yr 5/6 Lifesaving
- Tuesday 7th December  Reports & class lists go home
- Wednesday 8th December  9.15am End of year Mass, 10.15am Parent helpers morning tea
- Thursday 9th December  2.30pm Graduation assembly
- Saturday 10th December  Cribs blessed after each Mass over the weekend
- Sunday 11th December  Cribs blessed after each Mass over the weekend
- Tuesday 13th December  Meet your teacher 2017 9-10am
- Wednesday 14th December  Yr 6 Graduation excursion, 6pm Graduation Mass and celebration
- Thursday 15th December  End of year 1pm